**Personal Data Processing Rules**

1. The Parties in accordance with requirements of the Article 6.1 and Article 18.4 of the Federal Law No. 152-FZ as of 27.07.2006 “On Personal Data” shall ensure lawful transfer of personal data to each other in the composition and combination as may be required to achieve one, several or all of the following purposes, that are relevant to the relationship between the Parties:
   * + 1. execution of the agreements and fulfillment of the agreements that have been concluded between the Parties;
       2. the business negotiations between the Parties;
       3. the compliance monitoring of business processes of the Parties with appropriate standards and requirements;
       4. the exercise of due diligence by the Parties.
2. Each of the Parties is independently acting as a data controller with respect to personal data transferred to such Party. Unless otherwise specified in the agreement on the personal data processing assignment (Controller-to-Processor agreement), shall such agreement be concluded by and between the Parties for special occasions of the personal data processing.
3. The transferring Party, on the basis of the respective inquiry received from the receiving Party, shall confirm to the receiving Party that it has obtained consent of personal data subjects for transfer of their personal data, or that the transferring Party has other legal grounds for the personal data transfer and it has duly notified the subjects about transfer of their personal data.
4. The Parties shall maintain confidentiality and secrecy of the transferred to each other personal data during their processing in accordance with requirements of the Article 7 and Article 19.1 of the Federal Law No. 152-FZ as of 27.07.2006 “On Personal Data”.
5. The receiving Party has the right to engage third parties to process personal data obtained under this Agreement by means of personal data processing order and/or by means of transfer of such personal data to third parties without personal data processing order. The involvement of third parties in the processing of personal data can only be carried out if the receiving legal party has the relevant legal grounds and provided that third parties ensure the confidentiality and security of personal data during their processing. At the request of the transferring Party, the receiving Party is obliged to provide information on third parties involved in the processing of personal data, as well as information on which personal data, which entities and for what purposes were transferred to third parties.
6. Each Party shall compensate the other Party for any losses caused to the injured Party as a result of unlawful transfer of personal data from the guilty Party to the injured Party or breach of personal data confidentiality and (or) secrecy that occurred through the fault of the guilty Party during processing of personal data received from the injured Party. Such losses will be compensated and limited to the amount of documented real damage.
7. The Rules shall enter into force when signed by both Parties and remain in force without limit of time. These Rules can be terminated by mutual agreement of the Parties.